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To access the patient portal:

1. When you call to book your first appointment, we will send you an email that looks like this:

Hello NAME,

We've decided to partner with one of the most advanced clinic management software companies in Canada. With a **Patient Portal** that will allow you to book online, view your care plans, fill in your online journals, and a whole lot more, we're excited to share the good news with you.

If you would like your very own portal, [Click here](#) to set one up in less than 5 minutes. It's just that easy.

All the best!

2. Click where it says, "Click here."
3. Click "Create an Account"
4. Confirm your name, email, birthdate.
5. After a short delay (as we toggle something manually on our end) you'll receive another email that will look like this:

And Voila!

All setup and ready to go. We've left your password below in case you wanted to dive in and get going.

Password: xxxxxxxxxxxx

For your username, please use your email address

[Click here](#) to login

**** Keep this email ****

6. Click "click here" to login. Your email is your user name. Your password was given in the email.

7. You can fill out your intake form in your portal. Remember to save it.